



DENVER LETTER OF EXEMPT STATUS FOR 501(c)(3) ORGANIZATION

Denver tax types for which this exemption is applicable:

- 1) Sales, use, tourism improvement district, and lodger's tax due by the organization upon purchases made in the conduct of its regular charitable activities
- 2) Business portion of occupational privilege tax if the organization is liable for remitting employee occupational privilege tax on taxable employees

Exemption ID

814-112020-C-P

Exemption Issue Date

11/06/2020

Exemption Expiration Date

12/31/2022

Organization Legal Name

CiviCO

Organization Trade Name (if applicable)

Address

250 Fillmore, Suite 225
Denver, CO 80206

This exemption status does not apply to the following:

- 1) The collection and remittance of sales tax on retail sales that the organization may make
- 2) Purchases by employees or members of the organization for their own personal use
- 3) Food, beverage or lodging purchased in connection with any event where the recipient reimburses the organization in any way, such as by purchase of a ticket, payment of a registration fee, membership fee, or making an involuntary contribution to attend such event
- 4) Materials used by construction contractors who may perform contracts for the organization - construction contractors are a taxable consumer of all personal property purchased and used in the performance of contracts for others

For a transaction to be exempt from Denver tax:

Purchases must be billed directly to the organization and payment made from organization funds.

Purchases paid for by an individual's credit card which is then reimbursed do not qualify for exemption. Due to Payment Card Industry confidentiality standards, purchase transactions using an organization's credit card (i.e. Pcard) may require additional documentation, such as a completed "Affidavit of Exempt Sale" form. The affidavit is available on our website at www.denvergov.org/treasury. The form is supplied to and retained by the vendor to document the exempt sale.

Questions can be directed to:

Email: taxexemption@denvergov.org

Digitally signed by Brian C. Yauk
Date: 2020.11.30 09:29:39 -07'00'

Brian C. Yauk
Specialized Audit Support Supervisor